

RIDE Career and Technical Education: Program Equipment Fund Grant

Objective: Subsidize the purchase of equipment for the state's centers for Career and Technical Education.

Rhode Island Department of Education
Office of College and Career Readiness

Release Date: January 7, 2022
Application Due Date: January 28, 2022



RIDE Rhode Island
Department
of Education

I. Introduction

Purpose of RIDE CTE Program Equipment Fund

As a result of the 2018 funding recommendations by the CTE Funding Working Group of the CTE Board of Trustees, RIDE is dedicating an annual amount of funding no less than \$1M per year from the state's CTE Categorical allocation, depending on the amount of funding to support the CTE Categorical, to create the Program Equipment Fund. This fund will support equipment costs for CTE programs that prepare students for careers in GWB priority sectors, and will prioritize the state's CTE centers. This fund is guided by the overarching funding principles established by the CTE Funding Working Group, which include:

- **Provide equity.** There should be one funding formula that is used for schools and districts to bill for career and technical education.
- **Support the full cost of career and technical education.** The formula should acknowledge the unique costs related to the high cost of CTE including, but not limited to, equipment and serving as a state CTE center.
- **Braid state and federal funds that support CTE.** The formula should consider the allocation of other resources, but not double-count costs already accounted for through other funding sources.
- **Be responsive to the needs of industry.** The formula must be nimble enough to allow schools and districts to respond ever-evolving needs of Rhode Island's employers.
- **Provide clarity to all stakeholders.** The formula must be publicly accessible and easily understandable by all audiences. Additionally, there must be a transparent process with annual deadlines for potential updates to the formula that supports fiscal planning with school committees and town councils.

Allowable expenses

Allowable expenses under the CTE Equipment Fund include only the purchase of equipment for programs that have been approved by RIDE's CTE program approval process and are in GWB priority sectors. Applicants may also request funds to cover the cost of professional development that is required in order to use the requested equipment. **Materials, salaries, and other expenses are not eligible for funding through this fund.**

For this grant "equipment" is defined (per UCOA) as: tangible, nonexpendable property that has a useful life of more than one year and an acquisition cost of \$5,000 or more, or computer equipment (defined as devices or equipment that can receive, store and transmit data) with a useful life of more than one year and an acquisition cost of \$500 or more. Please contact RIDE for any questions about what is considered "equipment" for the purposes of this grant.



Eligible Entities

Funding from the Program Equipment Fund is prioritized for the Rhode Island CTE Centers. All Rhode Island Public High Schools are eligible for funding; however, due to demand to update equipment and infrastructure, *we do not anticipate excess funds to be available beyond the CTE Centers in FY22.*

Additionally:

- Funding may only be used for programs within the Governor's Workforce Board identified priority sectors.
- All awardees must also be able to fully expend their allocations by June 30, 2022 and provide evidence of those expenditures upon request.
- All use of funds must follow the [CTE Categorical Funding Policy](#).

CTE Centers:

- Chariho Career and Technical Education Center
- Cranston Career and Technical Education Center
- Coventry Career and Technical Education Center
- East Providence Career and Technical Education Center
- Metropolitan Regional Career and Technical Center
- Newport Career and Technical Education Center
- Providence Career and Technical Academy
- Warwick Career and Technical Education Center
- W.M. Davies Career and Technical Education High School
- Woonsocket Career and Technical Education Center

GWB Priority Sectors:

- Business, Management & Finance
- Construction
- Defense
- Design
- Education
- Bioscience: Environmental & Life Science
- Healthcare
- Hospitality & Tourism
- Information Technology
- Manufacturing
- Marine Trades

Please see ride.ri.gov/cte for information about career fields within the priority sectors.



II. Allocations

Allocations will be made on a competitive basis. Applicants may apply for any amount up to the total amount available this year for the state (i.e., \$1 million). RIDE may fully fund an application, or provide partial awards.

RIDE intends to take into account the following considerations when reviewing applications:

- Number of students served by each application
- Number of disadvantaged students served by each application
- Geographic representation of support to schools across the state
- Potential impact of equipment requested
- Sustainability of equipment requested
- Awardee outcomes from past PEF

III. Application Requirements

1. The application must be complete. This includes:
 - a. Cover Page
 - b. Narrative Questions
 - c. Budget Template
2. One PDF application should be submitted by each high school that chooses to apply.

Submission Procedure

Applications must be submitted electronically by **5pm on January 28, 2022** as an attachment to an email to cte@ride.ri.gov. The email subject line must read, "CTE PEF Submission – School Name". Save the application file as a PDF with the filename "CTE PEF Submission School Name".

Technical Assistance

Applicants requiring additional assistance can contact cte@ride.ri.gov.



III. Application

Part A: Cover Sheet

Please fill out the cover sheet below and submit with your application.

School Name				
Priority Industry Sector	<i>Please provide the aligned entry level career field, and application amount, for each priority industry sector below for which you have an approved CTE program and for which you are requesting funds through this competition. Please also note the number of students in each program for which you are requesting funds.</i>			
	Priority Industry Sector	# of Students	Application Amount	Entry Level Career Field as identified by Industry field standards
	Business & Finance			
	Construction			
	Defense			
	Design			
	Education			
	Environmental & Life Science			
	Health Care			
	Hospitality & Tourism			
	Information Technology			
	Manufacturing			
	Marine Trades			
School Address				
Project Lead <i>(If different from Principal or Superintendent)</i>	Name: Email: Phone:			
Principal/School Leader	Name: Email: Phone:			
LEA				
LEA Superintendent	Name: Email: Phone:			



Part B: Narrative Questions

Please provide a short written response for the questions listed below. Please ensure that your answer provides a relevant response for each program for which you are requesting funds.

1. How will your requested one-time investment from the CTE Program Equipment Fund allow you to better serve students to meet the goals of one or more high skill, high growth CTE programs?

- a) *Please describe how you would use the funds. Be specific as to the rationale for each item requested.*
- b) *Include your rationale for how the proposed use of funds would support your program to achieve goals that it could not otherwise meet despite the recent influx of ESSER funds and how you will sustain the use of your equipment after the close of the grant period.*
- c) *Identify and attach evidence that demonstrates the industry relevance of this equipment. A letter of industry support for this equipment purchase is highly preferred. If such a letter is not available, please explain why not and provide alternative evidence.*

Word limit: 400 words or fewer (inclusive of all sections A-C)

2. What is the length of impact for each item of equipment that you have requested?

Please describe the expected life of the equipment that you are requesting. How long can you sustain the equipment before it needs to be replaced or updated? How do you intend to cover the cost of maintenance and depreciation of each investment?

Word Limit: 250 words or fewer

3. If we were only able to provide a partial award for your grant, which considerations should we have in mind?

Please indicate your top priority items within the application and any interdependencies that exist across items. For example, please note if one item that is requested cannot be used without another item.

Word limit: 250 words or fewer

4. If applicant LEA has successfully applied for this funding source in prior years, please re-state the funding amount awarded and the impact this funding opportunity had on the program(s) operations.

Please indicate how this investment supported the LEA's 2020 Comprehensive Local Needs Assessment goals/objectives as well.

Word limit: 500 words or fewer



Part C: Budget Template

Please complete a budget details chart like the example below.

Item(s) Name	Cost	Cost Justification	Career Field / Program
Example: Robots	\$50,000	2 robots at \$25,000 each	

